Upgrading Digital Taskforce from v7.x to v8.x

To upgrade Digital Taskforce (DTF) to version 8, follow these steps:

1. Download the "DT_Setup_VX.zip" file from the Digital Gateway FTP site.

2. Open Windows Services, locate the Digital Taskforce Windows Service. Right-click on this service, select "Properties", and click on the "Log On" tab. Note the name of the account that the DTF Windows Service is running under; you will need to re-specify this account once the upgrade is complete.

   Note also that by default, Digital Gateway comes pre-configured with a single user login ("Admin") and a blank password. If you have changed this password (or deleted this user), you will need to re-specify the name of the account (and the password) that the DTF Windows Service uses to login to the DTF application. This is referred to as the "server login information". Make sure you know what this login is, as you will need to re-enter it in step #12 of the upgrade.

3. Identify the top-level folder in which DTF is installed.

4. Back-up all contents of the Digital Taskforce folder and sub-folders.

5. Un-install Digital Taskforce (this will leave your data files intact) using Windows "Add/Remove Programs".

6. Turn Windows' User Account Control (UAC) settings **off** (Control Panel | User Accounts).

7. Unzip the "DT_Setup_VX.zip" file that you downloaded in step #1.

8. From the unzipped file, execute (install) the Instant Messaging (IM) component of DTF:

   a. IM.msi (if DTF is being installed on a 32 bit computer)

   b. IM64.msi (if DTF is being installed on a 64 bit computer)

9. Install the new version of Digital Taskforce (DT_Setup.exe) in the same location as the previous version.

10. Select the Digital Taskforce Programs Group option called "Upgrade Earlier Version Database to V8". Log into the Digital Taskforce Event Manager module. When you are successfully logged in, your data files have been upgraded.

11. Open Windows Services locate the Digital Taskforce Windows Service. Right-click on this service, select "Properties", and click on the "Log On" tab. Re-specify the name of the account that the DTF Windows Service will run under. (From step #2 above)

12. Open the Digital Taskforce Administrator, click on the "Server Login Information" button at the top of the Administrator window and specify the username and password that the Digital Taskforce Windows Service will use to log into the Digital Taskforce application.

13. If you are upgrading to from version 7.9 or earlier to version 8.0 or later **and** are running (hosting) Digital Taskforce under a Microsoft SQL Server database, you **must** re-specify the location of your DTF SQL database.

    To do this, select the option called "Reset Database Location" from the Digital Taskforce Programs

group. (This must be done before any of the new features such as alerts via Instant Message will be available to you.)

Checking Your Version

To check what version of Digital Taskforce you have installed, log into any Digital Taskforce module, click on the "Help" menu and then on the "About" option. On the top right-hand section of the window that appears you will be shown the version of Digital Taskforce that you are currently running.

If you are not able to login to Digital Taskforce to check your version number, go to the Digital Taskforce Programs Group and open the Release Notes – you will be shown the version number at the top of this document.